Householder Application for Planning Permission for works or extension to a dwelling
Town and Country Planning Act 1990

Publication of applications on planning authority websites
Please note that the information provided on this application form and in supporting documents may be published on the authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.
Important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

<table>
<thead>
<tr>
<th>1. Applicant Name and Address</th>
<th>2. Agent Name and Address</th>
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<tbody>
<tr>
<td><strong>Title:</strong></td>
<td>First name:</td>
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<tr>
<td>Mr + Mrs</td>
<td>B</td>
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<td><strong>Last name:</strong></td>
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<td>BERTT</td>
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<td><strong>Company (optional):</strong></td>
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<td><strong>Postcode:</strong></td>
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<td>NR13 4AD</td>
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<td><strong>House name:</strong></td>
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<td><strong>Address 1:</strong></td>
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<tr>
<td>LANGLEHAM GREEN</td>
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<td><strong>Address 2:</strong></td>
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<td>BLOFIELD</td>
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<td><strong>Address 3:</strong></td>
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<td><strong>Town:</strong></td>
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<td>NORWICH</td>
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<td><strong>County:</strong></td>
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<td><strong>Country:</strong></td>
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3. Description of Proposed Works

Please describe the proposed works:

Alterations + Extensions.

04 Dec 2017
PLANNING CONTROL
1. Description of Proposed Works (continued)

as the work already started?  
☐ Yes  ☑ No

Yes, please state when the work was started (DD/MM/YYYY):


(date must be pre-application submissio

as the work already been completed?  
☐ Yes  ☑ No

Yes, please state when the work was completed (DD/MM/YYYY):


(date must be pre-application submissio

2. Site Address Details (as 1.)

lease provide the full postal address of the application site.

Init:  

House number:  

House suffix:

House:

Name:

Address 1:

Address 2:

Address 3:

Town:

Postcode:

County:

Postcode:

County:

3. Pre-application Advice

as assistance or prior advice been sought from the local  
authority about this application?  
☐ Yes  ☑ No

Yes, please complete the following information about the advice  
you were given. (This will help the authority to deal with this  
application more efficiently).

lease tick if the full contact details are not  
known, and then complete as much possible:  

Officer name:

Reference:

Date (DD MM YYYY):  

must be pre-application submission)

details of the pre-application advice received:

4. Parking

will the proposed works affect  
existing car parking arrangements?  
☐ Yes  ☑ No

Yes, please describe:

5. Pedestrian and Vehicle Access, Roads and Rights of Way:

Is a new or altered vehicle access  
proposed to or from the public highway?  
☐ Yes  ☑ No

Is a new or altered pedestrian access  
proposed to or from the public highway?  
☐ Yes  ☑ No

Do the proposals require any diversions,  
extinctions and/or creation of public  
rights of way?  
☐ Yes  ☑ No

If Yes to any questions, please show details on your plans or  
drawings and state the reference number(s) of the plan(s)/  
drawing(s):

6. Trees and Hedges

Are there any trees or hedges on your own  
property or on adjoining properties which  
are within falling distance of your boundary?  ☑ Yes  ☑ No

If Yes, please mark their position on a scaled  
plan and state the reference number of any plans or drawings:

(Not related to proposals)

Will any trees or hedges need  
to be removed or pruned in  
order to carry out your proposal?  
☐ Yes  ☑ No

If Yes, please show on your plans which trees by giving them  
numbers e.g. T1, T2 etc, state the reference number of the plan(s)/  
drawing(s) and indicate the scale.

7. Authority Employee / Member

With respect to the Authority, I am:  

(a) a member of staff  
☐ Yes  ☑ No

(b) an elected member  
☐ Yes  ☑ No

(c) related to a member of staff  
☐ Yes  ☑ No

(d) related to an elected member  
☐ Yes  ☑ No

If yes please provide details of the name, relationship and role
### 0. Materials

Applicable, please state what materials are to be used externally. Include type, colour and name for each material:

<table>
<thead>
<tr>
<th></th>
<th>Existing (where applicable)</th>
<th>Proposed</th>
<th>Not applicable</th>
<th>Don't Know</th>
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<tbody>
<tr>
<td><strong>Walls</strong></td>
<td>RED BRICK</td>
<td>RED BRICK (possible render to front elevation)</td>
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<tr>
<td><strong>Roof</strong></td>
<td>Concrete 'slates'</td>
<td>CONCRETE 'SLATES'</td>
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<tr>
<td><strong>Windows</strong></td>
<td>WHITE/BROWN UPVC Stained timber</td>
<td>WHITE/COLOURED ALUMINIUM OR UPVC</td>
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<tr>
<td><strong>Doors</strong></td>
<td>BROWN UPVC PAINTED TIMBER</td>
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<td><strong>Boundary treatments e.g. fences, walls</strong></td>
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<td>✓</td>
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<td><strong>Vehicle access and yard-standing</strong></td>
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<td>✓</td>
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<td><strong>Lighting</strong></td>
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<td><strong>Others please specify</strong></td>
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Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? ✓ Yes  □ No

Yes, please state references for the plan(s)/drawing(s)/design and access statement:

1017/01 - PLANS + ELEVATIONS AS EXISTING
02- " " PROPOSED
A4.03 - SITE LOCATION PLAN
1. Ownership Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form.

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**CERTIFICATE OF OWNERSHIP - CERTIFICATE A**

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

certify: The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Signed - Applicant: Or signed - Agent: Date (DD/MM/YYYY)

30.11.17

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**CERTIFICATE OF OWNERSHIP - CERTIFICATE B**

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

certify: The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

<table>
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<tr>
<th>Name of Owner</th>
<th>Address</th>
<th>Date Notice Served</th>
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Signed - Applicant: Or signed - Agent: Date (DD/MM/YYYY)

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**CERTIFICATE OF OWNERSHIP - CERTIFICATE C**

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

certify: The applicant certifies that:

Neither Certificate A or B can be issued for this application

All reasonable steps have been taken to find out the names and addresses of the other owners (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of the land or building, or of a part of it, but I have/the applicant has been unable to do so.

The steps taken were:

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<th>Name of Owner</th>
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<th>Date Notice Served</th>
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Signed - Applicant: Or signed - Agent: Date (DD/MM/YYYY)

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Notice of the application has been published in the following newspaper circulating in the area where the land is situated: On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant: Or signed - Agent: Date (DD/MM/YYYY)
1. Ownership Certificates (continued)

**CERTIFICATE OF OWNERSHIP - CERTIFICATE D**

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

certify The applicant certifies that:

Certificate A cannot be issued for this application

All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant: ___________________________ Or signed - Agent: ___________________________ Date (DD/MM/YYYY): ____________

2. Agricultural Holdings

**AGRICULTURAL HOLDINGS CERTIFICATE**

Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed - Applicant: ___________________________ Or signed - Agent: ___________________________ Date (DD/MM/YYYY): _________

(B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

<table>
<thead>
<tr>
<th>Name of Tenant</th>
<th>Address</th>
<th>Date Notice Served</th>
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Signed - Applicant: ___________________________ Or signed - Agent: ___________________________ Date (DD/MM/YYYY): ____________

3. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

- The original and 3 copies of a completed and dated application form:
- The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:
- The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application: □
- The original and 3 copies of a design and access statement where proposed works fall within one of the following designated areas:
  - National Park
  - Site of special scientific interest
  - Conservation area
  - Area of outstanding natural beauty
  - World Heritage Site
  - The Broads
- The correct fee: £172
- The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable):
- The original and 3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): □